

## South Dakota Arts Council

711 E. Wells Ave., Pierre, SD 57501  
(605) 773-3301 or 1-800-952-3625  
Website: [www.artsCouncil.sd.gov](http://www.artsCouncil.sd.gov)

## Artists In Schools & Communities Artist Application

Read pages 71-72 for grant guidelines and follow the steps listed under Application Procedure.

Applicant Name (Please type or print)

TIN or Social Security Number

Address

City/State/Zip

Daytime Phone

Evening or Message Phone

E-mail Address

Website

### Grant Application Codes (see Pages 14-17):

Applicant Status \_\_\_\_\_

Applicant Institution \_\_\_\_\_

Applicant Discipline \_\_\_\_\_

Project Discipline \_\_\_\_\_

Type of Activity \_\_\_\_\_

Arts Education \_\_\_\_\_

Project Descriptors \_\_\_\_\_

Project Race \_\_\_\_\_

Grantee Race \_\_\_\_\_

Time period available for residencies: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Check all that apply:

Preferred grade levels: ☐ Pre K-3 ☐ 4-6 ☐ 7-9 ☐ 10-12

Preferred length of residencies: ☐ Week ☐ Month ☐ Semester

**Describe personal goals and objectives for bringing the arts into South Dakota schools/communities.**

AGREEMENT: I certify that the application information is true and complete to the best of my knowledge. It is agreed that the undersigned is authorized to abide by the relevant Terms, Conditions and Guidelines as printed in the SDAC *Guide To Grants*. In addition, the undersigned gives SDAC permission to duplicate submitted documentation for use in the grant review process. Artist certifies that work samples (other than digital art or graphics) submitted as digital images have not been digitally or otherwise altered from the original work.

Applicant Signature

Date

## ARTISTIC DOCUMENTATION FORM

**Support Materials:** Artistic documentation of the artist's work is necessary for the panel to evaluate the application. List below the materials you have included in support of your application. For slides or digital images, list the number, title, medium, date of completion, and actual size of the work. Send no more than 10 slides or digital images. Do NOT send original artwork. Identify audio tapes, video tapes, DVDs, and CDs as to type, discipline, title, and date of completion of recorded work. For literary manuscripts, list the title of the work, the genre, year the work was completed, and the publication date (if applicable). **See Artistic Documentation on pages 8-11 for a complete description of individual discipline requirements.**

**Applicant Name:** \_\_\_\_\_ **Discipline:** \_\_\_\_\_

### SLIDES / DIGITAL IMAGES

| Number | Title | Size* | Medium | Date of Completion |
|--------|-------|-------|--------|--------------------|
| 1.     | _____ | _____ | _____  | _____              |
| 2.     | _____ | _____ | _____  | _____              |
| 3.     | _____ | _____ | _____  | _____              |
| 4.     | _____ | _____ | _____  | _____              |
| 5.     | _____ | _____ | _____  | _____              |
| 6.     | _____ | _____ | _____  | _____              |
| 7.     | _____ | _____ | _____  | _____              |
| 8.     | _____ | _____ | _____  | _____              |
| 9.     | _____ | _____ | _____  | _____              |
| 10.    | _____ | _____ | _____  | _____              |

\* Height (top to bottom); Width (left to right); Depth (front to back) [HxWxD]

### AUDIO TAPES, VIDEO TAPES, CDs, DVDs

| Title of Recording | Type (audio, video, CD, DVD) | Discipline | Date Recorded |
|--------------------|------------------------------|------------|---------------|
| 1.                 | _____                        | _____      | _____         |
| 2.                 | _____                        | _____      | _____         |
| 3.                 | _____                        | _____      | _____         |

Number and label each recording with the title you have listed on the application form.

### MANUSCRIPTS

| Title of Work | Genre | Date Completed | Date Published (if applicable) |
|---------------|-------|----------------|--------------------------------|
| 1.            | _____ | _____          | _____                          |
| 2.            | _____ | _____          | _____                          |
| 3.            | _____ | _____          | _____                          |

A mailer with postage for the return of artistic documentation is enclosed.

☐ Yes

☐ No

# ARTISTS IN SCHOOLS & COMMUNITIES GRANT CHECKLIST

## HOW TO PACKAGE YOUR APPLICATION FOR SUBMISSION

Send one copy of the application form and attachments. Pages must be single-sided, 8 1/2" x 11"; oversized materials and newspaper clippings must be photocopied or laid out to fit this format. Applications must be postmarked or hand-delivered by the deadline. Retain a copy for your records.

Illustrated below is the order in which application, attachments, and supplementary materials must be assembled. **To have documentation returned, you must enclose a self-addressed mailing package with adequate postage.**

### Checklist of Materials

- ☐ 1. Application Form (page 73)
- ☐ 2. Current Resume
- ☐ 3. References and optional letters of support
- ☐ 4. Residency Outline(s)
- ☐ 5. Artistic Documentation Form (page 75)
- ☐ 6. Glossy Photograph (color or black and white) or digital image
- ☐ 7. Actual Artistic Documentation
- ☐ 8. Self-addressed mailer with adequate postage to have documentation returned

### Order of Assembly for Mailing

